

EXPLANATORY LETTER COMMUNICATION

Job # **9905P** New Home Address: **1919 157 STREET SW ; 20/28/222-0146**

Purchaser(s): **Pankaj Batra and Chandni Handa**

Phone: (H) **(780) 691-1904** (C) Email: **chandnihanda1984@gmail.com**

House Model: **ColumbiaFT** Specification: \_\_\_\_\_

Subdivision: **GLENRIDDING - RSL** Sales Area Manager**DARREN ROSE**

Pacesetter Homes provides comprehensive communication at various points throughout the build, to explain the stages of construction your home will undergo from condition removal to the time you move in. Communication will come in two forms, email updates and in-person site visits.

Email Updates

Be prepared to receive important communication in email updates throughout your new home build. These explanatory emails will be sent to the email address you provided and contain details and other useful information pertaining to the stage of construction your home is at. In the event you do not receive these emails please let us know.

The timing of communications will align with the stage of construction that your home is at. The stages at which communication will be provided are listed below. Please note that the timing of email updates for pre-planned homes will be dependent on the stage of construction of the home when purchased:

1. **CONDITION REMOVAL**

2. **DRAFTING**

3. **PERMIT**

4. **STAKE**

5. **EXCAVATION**

6. **FOUNDATION**
7. **FRAME START**

8. **FRAME FINISH**

9. **TAPING**

10. **PAINT COMPLETE**

11. **ROUGH GRADE APPROVAL**

12. **LANDSCAPING COMPLETE (if landscaping was purchased)**

Site Visits

Pacesetter Homes knows seeing the construction of your home is exciting and we provide **TWO** site visits during construction for presale homes: mechanical walkthrough and cabinet walkthrough. Please note that site visits for pre-planned homes are dependent on the stage of the home at time of purchase. Both site visits will occur during office business hours.

Qualico safety procedures must be adhered to during these on-site appointments. These appointments will be initiated by your site superintendent, and they may contact you by phone, text or email.

1. **MECHANICAL WALKTHROUGH** occurs after rough ins are completed

2. **CABINET WALKTHROUGH** occurs after cabinets are installed

Pre-Occupancy appointment is an additional opportunity for you to see your home. Pre – Occupancy is conducted within the last 2 weeks prior to possession, during office business hours, and will be scheduled and conducted by our warranty provider, Service Q.

Please ensure you review all email update communication and attend site visits. These communications are crucial to staying informed during your home build and are considered the key source of information for reference.

DocuSigned by:

*MIKE RUENISKY*

5/23/2023

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Authorized Signatory Pacesetter Homes Ltd.

DocuSigned by:

*Pankaj Batra*

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Pankaj Batra

signed on 5/22/2023

DocuSigned by:

*Chandni Handa*

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Chandni Handa

signed on 5/22/2023